

April 18, 2017

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Street. Chairman Mach called the meeting to order. Motion by Dummann and seconded by Buttke to approve the minutes of the April 4, 2017 meeting as presented. Motion carried 5-0. Minutes filed. Motion by Stengel and seconded by Street to approve the agenda as presented. Motion carried 5-0.

Members of the public present were Steve and Dusty Mueller, Doug Wittnebel, Richard Will, Dennis Kohl, Mark and Emily Mueller, Lance Frogner, Tom Frogner, Leonard Nelson, Jerry Bury, William and Raynelle Mueller.

The Auditor's account with the Treasurer for March was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of March, 2017

Cash on Hand	\$2,624.54
Checks in Treasurer's possession less than 3 days	\$49,570.63
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$52,195.17
RECONCILED CHECKING	
First Bank & Trust	\$4,188.13
Interest	\$0.00
Credit Card Transactions	\$3,067.34
First Bank & Trust (Svgs)	\$3,572,939.35
CERTIFICATES OF DEPOSIT	
First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$337,994.78
TOTAL CASH ASSETS	\$3,970,384.77
GENERAL LEDGER CASH BALANCES:	
General	\$1,799,466.61
General restricted cash	\$870,932.00
Cash Accounts for Offices General Fund	\$605.00
Sp. Revenue	\$375,925.46
Sp. Revenue restricted cash	\$0.00

Henze Road District	\$245.19
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00
TIF Northern Lights	\$337,994.78
Trust & Agency (schools 271,416.83, twps 77,437.75 city/towns 61,499.04)	\$585,215.73
TOTAL GENERAL LEDGER CASH	\$3,970,384.77

Dated this 12th day of April, 2017
Karen M. Layher
County Auditor

Sheriff's fees for the month of March were \$11,026.97 with \$5,611.97 received into the County's General Fund. Statistics for the month of March for the Detention Center and Sheriff's Office as follows: Average Daily inmate population 2.90; Number of bookings 21; Work release money collected \$0.00; 24/7 Preliminary Breath Test (PBT) fees collected \$57.00; SCRAM (alcohol detecting bracelet) fees collected \$266.00; 24/7 PBT participants 3; SCRAM (Sobriety Program) participants 2; Calls for Service (does not include walk-in traffic) 369; Accidents investigated 2; Civil papers served 76; Cumulative miles traveled 7,288; 911 calls responded to 59. The Register of Deeds fees for the month of March were \$8,262.75. The Clerk of Courts fees for the month of March were \$8,661.05.

Community Health Nurse: Jennifer Meyer reported the office is operating well. Client numbers remain steady. The backup site for off-site storage of the vaccinations is the hospital. She will be offering a Tdap and Meningitis vaccination clinic for 5th and 6th graders during the summer. Car seats and cribs are offered to clients with instruction in proper use. The WIC numbers have remained steady this quarter.

Drainage: Chairman Mach adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. The Drainage Administrator presented the following permit requests. Permit DR 2017-13 for Frogner Farms, Owners, by Tom and Lance Frogner in the NW1/4 of Section 1, in the SE1/4 of Section 35 and SW1/4 and NW1/4 exc in Section 36, Township 119, Range 48 (Vernon Township). The request, if granted, would increase production. The project area covers 300 acres and outlets into a creek on the applicant's land. The outlet pipes are sixteen inches. The Township Supervisors have signed the application and given their approval to cross a township road. The drainage application includes a ROW occupancy to cross County Road 14 in Section 1 of Vernon. Krista reported the application is in order. Commissioner Street stated he had been on site and reviewed the project with the applicants and would recommend approval. Motion by Street and seconded by Stengel to approve DR 2017-13 as presented. Motion

carried 5-0. Motion by Dummann and seconded by Street to approve the right-of-way application to cut through County Road 14, ROW2017-10. Motion carried 5-0.

Permit DR 2017-14 for Leonard Nelson in the SE1/4 of Section 29, Township 119, Range 49. (Madison Township). The request, if granted, would convert overland ditch to tile. The adjoining land owner's signature has been obtained as the tile outlet is on his land. Krista reported the application is in order. Commissioner Street has reviewed the drainage application with the applicant. Motion by Street and seconded by Stengel to approve DR 2017-14 as presented. Motion carried 5-0.

Permit DR 2017-15 for William & Raynelle Mueller in the SE1/4NW1/4 & E1/2SW1/4 and the W1/2SW1/4 & SW1/4NW1/4 of Section 29, Township 121, Range 46 (Big Stone Township). The request, if granted, would improve farm ground in a cooperative project with DR 2017-16. The applicants have not yet received the NRCS letter of determination. All the signatures of the landowners involved with the cooperative project are on record. The outlet of the tile is on the Richard Will land with a 15 inch tile outlet and he has signed the application as the adjoining landowner. Motion by Stengel and seconded by Street to approve DR 2017-15. Motion carried 5-0.

Permit DR 2017-16 for Stephen & Darcille Mueller Living Trust, by Stephen Mueller, in the S1/2 NE1/4 of Section 30, Township 121, Range 46 (Big Stone Township). The request, if granted, would improve farm ground in a cooperative project with DR 2017-15. As in the previous permit, all the signatures of the landowners involved in the cooperative project are on record. Motion by Stengel and seconded by Dummann to approve DR 2017-16. Motion carried 5-0.

Buri/Bury/Kohl Drainage: Drainage Officer Krista provided a map of the drainage permits and culvert placement along 159th St between Section 28 and 33 in Vernon Twp. Dennis Kohl expressed concerns of water continuing to flow onto his land in Section 28. Jerry Bury stated he has cleaned the ditch and made a dirt berm by the culvert to restrict the flow through the culvert, but the land owned by Dennis is the lowest point and water will naturally flow that direction. After further discussion, it was moved by Street and seconded by Dummann to table any further discussion until the May 2nd meeting and to conduct an onsite inspection with both parties present as well as Commissioner Stengel and Street in attendance. Motion carried 5-0.

This concluded the business for the drainage board. Chairman Mach adjourned the Drainage Board and reconvened the Board of Commissioners.

Public Hearings: The second hearing of Ordinance 2017-01 was held with Auditor Layher reading the proposed ordinance. The purpose of the proposed ordinance is to provide for the removal of obstructions from the right-of-ways and prohibiting the placement of snow from private driveways unto the county right-of-ways. Chairman Mach opened the public comment portion of the hearing and asked for anyone in favor or opposed to the amendment to speak. No members of the public present spoke. Chairman Mach closed the public portion of the hearing. This ordinance updates and replaces Ordinance #3 from 1991. Motion by Stengel and seconded by Buttke to approve the second reading and to adopt Ordinance 2017-01. Chairman Mach called for a roll call vote. Voting aye: Buttke, Dummann, Street, Stengel and Mach. Vote: 5 aye, 0 nay. Motion carried. The Ordinance is on file in the Auditor's Office.

New Liquor License: The 8:30 AM public hearing for the issuance of a retail on sale liquor license for applicants Mark and Emily Mueller, operators of the Big Stone Pumpkin Patch was held with no members of the public present to comment. This is a new license application for the period ending December 31, 2017. The legal description for the license is Lot 1, Freiwald Addn in Govt Lts 1,2,7,8 (6.16 Acres) in Section 5, Township 120 North, Range 47, Big Stone Twp. Auditor Layher stated the present beer and wine license for this location will expire at the end of June if the liquor license is approved. Emily Mueller stated the reason they are applying for the liquor license is to provide more choices for the events being held at the barn they converted into an event center. Chairman Mach opened the hearing for public comment. Neighbor Raynelle Mueller asked if Mark and Emily would be willing to let the neighbors know when events are scheduled to take place as a courtesy because of the increase in traffic and for security concerns. Emily agreed they would advise the neighbors of the event dates. Motion by Stengel and seconded by Dummann to approve the application for the retail on-sale liquor license for the remainder of 2017 and to forward the application to the Dept of Revenue Special Licensing division in Pierre for issuance of the license. Motion carried 5-0.

Highway: Supt Schultz stated he had received a request from the LaBolt Town Council to increase the speed limit on the section of County Road 18 within the city limits from 25 mph to 30 mph. After discussion, it was moved by Street and seconded by Dummann to adopt the following resolution. Motion carried 5-0. Resolution adopted.

**A Resolution to Establish a Speed Limit
Resolution 2017-10**

A resolution establishing speed limitations on specified sections of 161th Street (AKA County Road 18) located in Georgia Township, Grant County, South Dakota.

WHEREAS, Grant County may determine and establish speed zones upon the highways within its jurisdiction pursuant to SDCL 32-25-9.2.

WHEREAS, the Town Council of LaBolt has requested a speed limit change within the town's boundaries on 161st St (AKA County Road #18) from 25 mph to 30 mph.

NOW THEREFORE, BE IT RESOLVED by Grant County Commission that no person shall drive a vehicle upon 161th Street (AKA County Road #18) in excess of 30 mph beginning at the designated and marked speed zones.

BE IT ALSO RESOLVED, that such speed zones shall be conspicuously posted at the beginning and ending of the zone, and

BE IT ALSO RESOLVED, that a violation of this resolution is a class 2 misdemeanor, punishable by a term of imprisonment not to exceed thirty days in the county jail or a fine not to exceed two hundred dollars, or both.

Dated this 18th day of April, 2017

Michael J. Mach, Chairman
Grant County Commission

ATTEST:
Karen M. Layher
Grant County Auditor

Change Order: SD Department of Transportation Construction Change Order No 2F for a bridge replacement was presented. The change order is a net increase of \$278.40 to the contract due to additional 48 ton of rip rap. Motion by Street and seconded by Buttke to approve Change Order 2F for Project Number BRO 8026(24) PCN 00ZE. Motion carried 5-0. ROW: A right-of-way occupancy application from WVEC to bore under County Road 4 to replace the wire between Section 14 and 23 in Melrose Twp. Motion by Stengel and seconded by Buttke to approve right-of-away application ROW 2017-11. Motion carried 5-0. Haul Road Agreement: Supt Schultz requested approval to use an administrative form entitled Grant County Highway Department Agreement for Use and Restoration of Haul Road. He explained the form would be used when an applicant /contractor requests to utilize a portion of the county road system for the conveyance of construction equipment to a project site. Motion by Dummann and seconded by Stengel to approve the haul road agreement as an administrative form for the highway department. Motion carried 5-0.

Economic Development: Executive Director Bobbi Bohlen reported on the changes being made for the Farmers Market which is to be held on Main Street this season with future plans to include developing a site on the north end of Main Street. Three sessions of Lunch and Learn will be held to inform individuals how to develop business plan, reads financial reports and learn about available resources. An offer has been received on the house re-modeled and a new restaurant will be opening in the near future.

Library: Director Jody Carlson reported she had completed the 2016 annual report which is filed with the State Library. A new function of the annual report is the creation of a tri-fold brochure listing the 2016 statistics of the county library. In 2016 the county library and the branch libraries had a circulation 58,430 items. There was 41,360 visits to the library and the library has 81,114 items of books, magazines, newspapers. The circulation per capita is 8.1. Jody stated all is going well at the library and thanked the Commission for their support.

EM: Director Sheryl Ward discussed with the Commission the notification from SD Public Safety Communications Council on a required upgrade of the radios used by the county, law enforcement and first responders. The public safety radio system currently used in South Dakota was installed between the years of 2001-2003. This system has a technical shelf life and will need to be upgraded prior to 2023 when all support for the system will be discontinued. The new operating system for both radio and the main operating system will be the P25 standard. Local agencies such as the county and fire departments will be responsible to upgrade their radios either with a software update or by purchasing new radios to be compatible with the new P25 main operating system. The Commission asked Sheryl to determine the number of radios to be upgraded in order to plan future budgets. The cost of a new radio is approximately \$2500 each. The timeline for the upgrade of the radios is between the years of 2017-2023.

DOE: Kathy Steinlicht met with the Board as part of her annual review of her office as per SDCL 10-3-14. Kathy reported the number of calls has decreased significantly when the subscription website went live. The appraisers are very pleased with the subscription service. Currently there are twelve subscriptions at a cost of \$250 each with other appraisers interested as the county expands the information on the website. She reported her office is managing the workload well and she attributes being current with the work due to the addition of the online information through the website. Next year the reappraisal plan includes the townships of Stockholm, Madison and Vernon and the cities of Stockholm and Milbank west of Highway 15. The County wide reappraisal plan is a 10 year cycle.

The Commission thanked Kathy and her Deputy for the work they have accomplished.

Executive Session: Motion by Dummann and seconded by Stengel to enter into executive session at 10:15 AM for the purpose of personnel issues pursuant to SDCL 1-25-2 (1). Motion carried 5-0. Auditor Layher was present. Chairman Mach declared the meeting open to the public at 10:18 AM. Motion by Buttke and seconded by Street to approve the hiring of Eli Grabow as part-time Secretary for the Community Health Nurse Office effective April 24, 2017 at \$13.65 per hour. Motion carried 5-0.

Consent Agenda: Motion by Dummann and seconded by Buttke to approve the consent agenda. Motion carried 5-0.

1. Approve Township Clerk and Treasurer bonds for 2017
2. Approve service order contract with Midco for internet services at the Big Stone Branch Library for \$75.00 per month
3. Declare surplus a maroon chair-asset 9907-broken and a gray chair-asset 8388-broken
4. Approve Kathie Lantis as a volunteer at the Big Stone City Branch Library effective 4-13-2017

Unfinished Business: None.

New Business: Auditor Layher provided the Commission with the quarterly revenue and disbursement report.

Correspondence: None

Claims: Motion by Stengel and seconded by Buttke to approve the claims as presented. Motion carried 5-0. A-OX WELDING, supplies 215.57; ALEX AIR APPARATUS, install pump 2,603.63; BEACON CTR, allocation 297.00; BERENS, supplies 5.46; BOB BARKER CO, supplies 261.68; BORNES GROUP, mailing expense 1,303.08; CENTER POINT, books 351.72; CENTURYLINK, phone 587.29; COESTER SCHWANDT LAW, mental illness bd 100.00; COLEPAPERS, supplies 86.96; CRAIG DEBOER, car wash usage 110.04; DAKTECH, computer 898.00; GRANT CO SHERIFF, postage 8.77; GRANT CO REVIEW, publishing 2,158.96; HARTMAN'S, prisoner meals 798.91; HEDAHL, parts 97.47; HUMAN SERVICE AGENCY, allocation 7,241.25; INGRAM, books 672.88; INTER-LAKES COMM ACTION, worker 2,104.92; ITC, phone 3,105.65; LEWIS FAMILY DRUG, supplies & vaccination 102.20;

LINCOLN CO AUDITOR, prof service 228.40; LOCATORS & SUPPLIES, supplies 176.00; MICROFILM IMAGING, scanner rent 362.00; MICROMARKETING, AV 120.99; NATL 4-H COUNCIL, supplies 64.25; NEWMAN SIGNS, signs 1,322.34; NOVAK SANITARY SERVICE, shredding 96.60; O'CONNOR CO, repair 4.95; OFFICE PEEPS, supplies 13.28; OTTER TAIL POWER CO, electricity 3,087.88; PCMG, computer supplies 241.98; POSTMASTER, postage 133.00; RC TECHNOLOGIES, 911 transport & tower rent 95.96; RDO EQUIP, parts 199.20; ROGER A. BRIGGS, supplies 185.00; RYAN MAGEDANZ, prof service 1,018.47; SAFETY-KLEEN, supplies 167.48; SCHUNEMAN EQUIP, parts 65.28; SDACO, registration 350.00; SD ATTY GENERAL, SCRAM 160.00; SD DEPT OF LABOR, unemployment 2,312.00; SD DEPT OF REVENUE, BLAB 240.00; SDSU- EXTENSION, registration 50.00; SEEHAFFER HARDWARE, supplies 171.08; TECH ONE, supplies 44.00; VALLEY OFFICE PRODUCTS, supplies 564.02; VALLEY SHOPPER, publishing 24.15; VERIZON, hotspot 38.52; WHETSTONE HOME CENTER, supplies 36.99; WHETSTONE VALLEY ELECTRIC, electricity 1,322.69; WITTROCK & SON, garbage service 150.00; XEROX, copier rent 748.39; ZEM'S FRESH STARTS, mtg supplies 60.55; SDACO, Modernization fee 326.00. TOTAL: \$37,292.89.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will May 2 and 16, 2017 at 8 AM. Motion by Dummann and seconded by Stengel to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Mike Mach, Chairman, Grant County Comm.